

2017 CCI/CCRP Syllabus

DOE – Community College Internship (CCI) BNL – Community College Research Program (CCRP)

| | | |
|--|--|--|
| Sunday, June 4 | Anytime Anytime 4:00 pm – 6:00 pm | Arrival of non-local interns Dormitory Check-in Welcome with OEP staff at Bldg. 400 (heroes, salads and drinks) |
| June 05 –9 (Week 1) | | |
| Interns participate in Enrichment Components and/or work in their laboratories | | |
| Monday, June 05 | 8:00 am – 8:40am 8:45 am - 12:15 Noon | All interns arrive and check-in at Berkner Hall (Bldg 488) ORIENTATION: <ul style="list-style-type: none"> • BNL overview • BNL policies • <u>GROUP PHOTO</u> • Environmental safety and health training information • BNL Pre-participation survey • Deliverable guidelines • Discussion of student and mentor roles • Emergency services information (Industrial Medicine Clinic, Employee Assistance Program, firehouse, police) • Additional student resources (e.g. www, e-mail; transportation: on-site shuttle, bicycles, weekday Long Island RR connection, recreation) |
| | 12:30 pm -1:30 pm 1:30 pm – 4:30 pm 1:30 pm – 3:30 pm 1:30 pm – 5:00 pm 5:00 pm - 8:00 pm | Meet your Mentor Luncheon at Berkner Hall (Bldg 488) Rad Worker 1 – Part II (Building 438 Auditorium) if <u>required</u> . Photon Science Summer Student Orientation – NSLS II, Bldg. 743, RM156 All other interns report to their respective departments Transportation provided for shopping at local grocery center for interns who need supplies. Pickup at Building 438. |
| Tuesday, June 06 | 8:30 am – 5:00 pm 3:30 pm – 4:30 pm 3:00pm- 4:30pm | Interns not in orientation sessions report to assigned departments Physics interns report to Physics - Bldg 510, Orange Rm. for a Dept. Orientation <u>SUMMER INTERNS IN THE FOLLOWING ORGANIZATIONS</u> – Report to Bldg. 463 John Dunn Seminar Room: Biology (BI), Environmental & Climate Sciences (EE), Nuclear Science & Technology (NE), Nonproliferation & National Security (NN), Sustainable Energy Technologies (ST), Computational Science Initiative (CC), Environment, Biology, Nuclear Science & Nonproliferation Directorate (DJ) and Energy Science Directorate (DC) |
| | NOTE: | ALL INTERNS must review the New Appointment Check List with their Mentor/Supervisor. |
| Wednesday, June 07 | 8:30 am – 9:30 am 9:30 am – 11:00 am 11:00 pm – 5:00 pm | CCI/CCRP interns meet with Program Manager (OEP – Bldg 438) BNL Campus Orientation Tour for CCI/CCRP (OEP Bldg. 438) Students report to assigned departments |
| Thursday, June 08 | 8:30 am – 5:00 pm 3:00 pm – 5:00 pm | Interns report to assigned departments CCI/CCRP ENRICHMENT STARTS (OEP - Bldg 438) Topics: Workplace behavior Building positive relationships |
| Friday, June 9 | 8:30 am – 5:00 pm 10:00 am – 11:30am 12:00 pm – 5:00 pm 1:30 pm – 4:00 pm 2:00 pm – 4:00 pm | Interns report to assigned departments and continue summer projects Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online at scienceinterns.com) DOE Pre-Survey due , submit New Appointment Checklist If Required: Benchtop dispersible training in the Bldg 902 Training Center. Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online at scienceinterns.com) |
| June 12-16 (Week 2) | | |
| Monday, June 12 | 8:30am 9:30am 12:30pm – 1:30 pm 4:00pm – 5:00pm | Interns go to their assigned departments Monday through Friday Interns must attend one (1) Written Deliverables Meeting as scheduled Deliverables meeting 1 Berkner Hall – Room B Deliverables meeting 2 Berkner Hall – Room B Deliverables meeting 3 Berkner Hall – Room B |
| Wednesday, June 14 | 8:30am -9:30am 12:30pm-1:30pm | Deliverables meeting 4 Bldg 438 Classroom Deliverables meeting 5 Bldg 438 Classroom |
| Thursday, June 15 | 4:00 pm – 5:00 pm | Enrichment Component (Bldg 438 Auditorium) continues each Thursday covering various topics: <ul style="list-style-type: none"> • Scientific research workshop |

| | | |
|-------------------------------------|---|---|
| Friday, June 16 | 10:00 am – 11:30am | Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online at scienceinterns.com) |
| | 2:00 pm – 4:00 pm | Interns stipend distribution (Last names L-Z) & Weekly report due (Submit online at scienceinterns.com) BNL Safety Day and OEP Safety Quiz Bowl |
| June 19-23 (Week 3) | 8:30 am – 5:00 pm | Interns go to their assigned departments Monday through Friday |
| Thursday June 22 | 4:00 pm – 5:00 pm | Enrichment Component (Berkner C) |
| Friday, June 23 | 10:00 am – 11:30am | Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online at scienceinterns.com) |
| | 2:00 pm – 4:00 pm | Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online at scienceinterns.com) |
| June 21-25 (Week 4) | 8:30 am – 5:00 pm | Interns go to their assigned departments Monday through Friday |
| Thursday, June 29 | 4:00 pm – 5:00 pm | Enrichment Component (Berkner D) |
| Friday, June 30 | 10:00 am – 11:30am | Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online) |
| | 2:00 pm – 4:00 pm | Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online) |
| July 3 – July 07(Week 5) | <u>Tuesday, July 04 - Holiday, Laboratory Closed</u> | |
| | 8:30 am – 5:00 pm | Interns report to their assigned departments Monday, Wednesday through Friday |
| Thursday, July 06 | 4:00 pm | <u>ABSTRACT: FIRST DRAFT DUE</u> |
| | 4:00 pm – 5:00 pm | Enrichment Component (Berkner C) |
| Friday, July 07 | 10:00 am – 11:30am | Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online) |
| | 2:00 pm – 4:00 pm | Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online) <u>No Enrichment Program this holiday week</u> |
| July 10 –July 14 (Week 6) | <u>7/10 – 7/14 ABSTRACT CONFERENCES (Bldg. 438)</u> | |
| | 8:30 am – 5:00 pm | Interns go to their assigned departments Monday through Friday |
| Thursday, July 13 | 4:00 pm – 5:00 pm | Enrichment Component (Berkner C) |
| Friday, July 14 | 10:00 am – 11:30am | Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online) |
| | 2:00 pm – 4:00 pm | Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online) |
| July 17 -21 (Week 7) | 8:30 am – 5:00 pm | Interns go to their assigned departments Monday through Friday Interns must attend Individual Abstract Meetings with Writing Coach as per scheduled appointment (Bldg 438) |
| Thursday, July 20 | 4:00 pm – 5:00 pm | Enrichment Component (Berkner C) |
| Thursday, July 20 | <u>ABSTRACT: DEPARTMENTAL DRAFT DUE</u> | |
| Friday, July 21 | 10:00 am – 11:30am | Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online) |
| | 2:00 pm – 4:00 pm | Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online) |
| July 24 –July 28 (Week 8) | <u>7/24-7/28 ABSTRACT SECOND CONFERENCES (Bldg. 438)</u> | |
| | 8:30 am – 5:00 pm | Interns go to their assigned departments Monday through Friday |
| Thursday, July 27 | 4:00 pm – 5:00 pm | Enrichment Component (Berkner C) |
| Friday, July 28 | 10:00 am – 11:30am | Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online) |
| | 2:00 pm – 4:00 pm | Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online) |
| July 31 – August 04 (Week 9) | 8:30 am – 5:00 pm | Interns work in their laboratories Monday through Friday |
| Tuesday, August 1 | <u>POSTER PRINTING DEADLINE AND THIRD DRAFT OF ABSTRACT DUE</u> | |
| Thursday, August 3 | 4:00 pm – 5:00 pm | Enrichment Component (Berkner C) |
| Friday, August 4 | 10:00 am – 11:30am | Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online) |
| | 2:00 pm – 4:00 pm | Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online) |
| August 08 -12 (Week 10) | Interns report to their assigned departments and continue on their presentations Monday, Tuesday and participate in the Closing Ceremonies. | |
| Tuesday, August 08 | 8:30 pm – 3:00 pm | Last day to Pick up Posters |
| Wednesday, August 9 | 8:30 am – 10:30 am | Graduate School Panel Session |
| | 11:00 am – 1:30 pm | Poster Presentations - dry run |
| | 2:00 pm – 4:00 pm | Graduate school Fair |
| Thursday, August 10 | 8:00 am -4:00pm | Closing Ceremony Selected Student Oral Presentations Poster Presentations |
| Friday, August 11 - Last Day | Student Deliverables due: | |
| | <ul style="list-style-type: none"> • BNL Exit Survey • DOE Post Survey • Dormitory check-out/departure • Stipend distribution will be based upon successful submission of all deliverables to DOE and BNL and a signed checkout sheet | |