

## 2017 SULI/SURP/Virginia Pond/GRIP Syllabus

### DOE - Science Undergraduate Laboratory Internship (SULI)/BNL - Supplemental Undergraduate Research Program (SURP)

Sunday, June 4	Anytime Anytime 4:00 pm – 6:00 pm	Arrival of non-local interns Dormitory Check-in Welcome with OEP staff at Bldg. 400 (heroes, salads and drinks)
<b>June 05 –9 (Week 1)</b>	Interns participate in Enrichment Components and/or work in their laboratories	
Monday, June 05	8:00 am – 8:40 am 8:45 am - 12:15 Noon	All interns arrive and check-in at Berkner Hall (Bldg 488) <b>ORIENTATION:</b> <ul style="list-style-type: none"> <li>• BNL overview</li> <li>• BNL policies</li> <li>• <b>GROUP PHOTO</b></li> <li>• Environmental safety and health training information</li> <li>• BNL Pre-participation survey</li> <li>• Deliverable guidelines</li> <li>• Discussion of student and mentor roles</li> <li>• Emergency services information (Industrial Medicine Clinic, Employee Assistance Program, firehouse, police)</li> <li>• Additional student resources (e.g. www, e-mail; transportation: on-site shuttle, bicycles, weekday Long Island RR connection, recreation)</li> </ul>
	<b>12:30 pm -1:30 pm</b> 1:30 pm – 4:30pm 1:30 pm – 3:30 pm 1:30 pm – 5:00 pm 5:00 pm - 8:00 pm	<b>Meet your Mentor Luncheon at Berkner Hall (Bldg 488)</b> Rad Worker 1 – Part II (Building 438 Auditorium) if <b>required</b> . Photon Science Summer Student Orientation – NSLS Seminar, Bldg. 743, Rm156 All other interns report to their respective departments Transportation provided for shopping at local grocery center for interns who need supplies. Pickup at Building 438.
Tuesday, June 06	8:15am – 9:15 am 8:30am – 9:15am	BNL Tour Session Group 1 (Bldg 438) SULI/SURP/Pond/GRIP (Last Names A-I) Meeting with Program Manager Group 2 (Last Names J-P) Bldg. 438
	9:30 am – 10:30 am 9:45 am – 10:30 am	BNL Tour Session Group 2 (Bldg 438) SULI/SURP/Pond/GRIP (Last Names J-P) Meeting with Program Manager Group 1 (Last Names A-I) Bldg. 438
	10:30am – 11:30 am 11:30 am – 12:15 pm	BNL Tour Session Group 3 (Bldg 438) SULI/SURP/Pond/GRIP (Last Names Q-Z) Meeting with Program Manager Group 3 (Last Names Q-Z) Bldg. 438
	3:30 pm – 4:30pm	<b>Physics interns report to Physics - Bldg 510</b> , Orange Rm. for a Department Orientation.
Tuesday, June 06	3:00pm- 4:30pm	<b><u>SUMMER INTERNS IN THE FOLLOWING ORGANIZATIONS</u> – Report to Bldg. 463 John Dunn Seminar Room:</b> Biology (BI), Environmental & Climate Sciences (EE), Nuclear Science & Technology (NE), Nonproliferation & National Security (NN), Sustainable Energy Technologies (ST), Computational Science Initiative (CC), Environment, Biology, Nuclear Science & Nonproliferation Directorate (DJ) and Energy Science Directorate (DC)
	1:00 pm – 5:00 pm	Interns not in orientation should report to assigned departments.
	<b>NOTE:</b>	<b>ALL INTERNS</b> must review the New Appointment Check List with their Mentor/Supervisor
Wednesday, June 07	8:30 am – 5:00 pm	Interns report to assigned departments
Thursday, June 08	8:30 am – 5:00 pm	Interns report to assigned departments
Friday, June 9	8:30 am – 5:00 pm 10:00 am – 11:30am  1:30 pm – 4:00 pm 12:00 pm – 5:00 pm 2:00 pm – 4:00 pm	Interns report to assigned departments and continue summer projects Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online at scienceinterns.com) IF Required: Benchtop dispersible training in the Bldg 902 Training Center. <b>DOE Pre-Survey due</b> , submit <b>New Appointment Checklist</b> Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online at scienceinterns.com)
<b>June 12-16 (Week 2)</b>	8:30 am – 5:00 pm	Interns go to their assigned departments Monday through Friday <b>Interns must attend one (1) Written Deliverables Meeting as scheduled</b>
Monday, June 12	8:30am -9:30am 12:30pm -1:30 pm 4:00pm – 5:00pm	Deliverables meeting 1 Berkner Hall - Room B Deliverables meeting 2 Berkner Hall – Room B Deliverables meeting 3 Berkner Hall - Room B
Wednesday, June 14	8:30am -9:30am 12:30pm-1:30pm	Deliverables meeting 4 Bldg 438 Classroom Deliverables meeting 5 Bldg 438 Classroom

Friday, June 16	12:15 pm – 1:15 pm	Brown Bag Seminar #1 Building 463 Biology Auditorium
	10:00 am – 11:30am	Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online at scienceinterns.com)
	2:00 pm – 4:00 pm	Interns stipend distribution (Last names L-Z) & Weekly report due (Submit online at scienceinterns.com)
<b>June 19-23 (Week 3)</b>	8:30 am – 5:00 pm	Interns go to their assigned departments Monday through Friday
Friday, June 23	12:15 pm – 1:15 pm	Brown Bag Seminar #2 Building 463 Biology Auditorium
Friday, June 23	10:00 am – 12:00 pm	Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online at scienceinterns.com)
	2:00 pm – 4:00 pm	Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online at scienceinterns.com)
<b>June 26 – June 30 (Week 4)</b>	8:30 am – 5:00 pm	Interns go to their assigned departments Monday through Friday
Friday, June 30	12:15 pm – 1:15 pm	Brown Bag Seminar #3 Building 463 Biology Auditorium
Friday, July 1	10:00 am – 11:30am	Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online)
	2:00 pm – 4:00 pm	Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online)
<b>July 3 – July 07(Week 5)</b>	<b><u>Tuesday July 04 - Holiday, Laboratory Closed</u></b>	
	8:30 am – 5:00 pm	Interns Report to their assigned Departments Monday, Wednesday through Friday
<b>Thursday, July 6 4:00 pm</b>	<b><u>ABSTRACT: FIRST DRAFT DUE</u></b>	
Friday, July 07	12:15pm-1:15pm	Brown Bag Seminar #4 Building 463 Biology Auditorium
Friday, July 07	10:00 am – 11:30am	Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online)
	2:00 pm – 4:00 pm	Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online)
<b>July 10 – July 14 (Week 6)</b>	<b><u>7/10 – 7/14 ABSTRACT CONFERENCES (Bldg. 438)</u></b>	
	8:30 am – 5:00 pm	Interns go to their assigned departments Monday through Friday
Friday, July 14	12:15 pm – 1:15 pm	Brown Bag Seminar #5 Building 463 Biology Auditorium
Friday, July 14	10:00 am – 11:30am	Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online)
	2:00 pm – 4:00 pm	Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online)
<b>July 17 -21 (Week 7)</b>	8:30 am – 5:00 pm	Interns go to their assigned departments Monday through Friday
		Interns <b>must</b> attend Individual Abstract Meetings with Writing Coach as per scheduled appointment (Bldg 438)
Thursday, July 20	<b><u>ABSTRACT: DEPARTMENTAL DRAFT DUE</u></b>	
Friday, July 21	12:15 pm – 1:15 pm	Brown Bag Seminar #6 Building 463 Biology Auditorium
Friday, July 21	10:00 am – 11:30am	Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online)
	2:00 pm – 4:00 pm	Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online)
<b>July 24– July 28(Week 8)</b>	<b><u>7/24-7/28 ABSTRACT SECOND CONFERENCES (Bldg. 438)</u></b>	
	8:30 am – 5:00 pm	Interns go to their assigned departments Monday through Friday
Friday, July 28	12:15 pm – 1:15 pm	Brown Bag Seminar #7 Building 463 Biology Auditorium
Friday, July 28	10:00 am – 11:30am	Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online)
	2:00 pm – 4:00 pm	Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online)
<b>July 31 – August 04(Week 9)</b>	8:30 am – 5:00 pm	Interns assigned in their laboratories Monday through Friday
<b>Tuesday, August 1</b>	<b><u>POSTER PRINTING DEADLINE AND THIRD DRAFT OF ABSTRACT DUE</u></b>	
Friday, August 04	12:15 pm – 1:15 pm	Brown Bag Seminar #8 Building 463 Biology Auditorium
Friday, August 04	10:00 am – 11:30 pm	Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online)
	2:00 pm – 4:00 pm	Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online)
<b>August 07 -11 (Week 10)</b>		Interns go to their assigned departments Monday through Friday and continue on their presentations all week.
Tuesday, August 08	8:30 pm – 3:00 pm	<b>Last day to Pick Up Posters</b>
Wednesday, August 9	8:30 am – 10:30 am	Graduate School Panel Session
	11:00 am – 1:30 pm	Poster Presentations - dry run
	2:00 pm – 4:00 pm	Graduate school Fair
Thursday, August 10	8:00 am – 4:00pm	<b>Closing Ceremony</b>
		Selected Student Oral Presentations
		Poster Presentations
<b>Friday, August 11 - Last Day</b>		<b>Student Deliverables due:</b>
		• <b>SIGNED CHECKOUT SHEET</b>
		• <b>BNL Exit Survey</b>
		• <b>DOE Post Survey</b>
		• <b>Dormitory check-out/departure</b>
		• <b>Stipend distribution will be based upon successful submission of all deliverables to DOE and BNL</b>