

## 2017 VFP/CRTP/NSF Syllabus

### DOE – Visiting Faculty Program (VFP) / BNL – College Research Team Program(CRTP)

Sunday, June 4

Anytime Arrival of non-local interns  
Anytime Dormitory Check-in  
4:00 pm – 6:00 pm Welcome with OEP staff at Bldg. 400 (heroes, salads and drinks)

**June 05 –9 (Week 1)**

Interns participate in Enrichment Components and/or work in their laboratories

Monday, June 05  
8:45 am - 12:15 Noon

8:00 am – 9:15 am All interns arrive and check-in at Berkner Hall (Bldg 488)

**ORIENTATION:**

- BNL overview
- BNL policies
- **GROUP PHOTO**
- Environmental safety and health training information
- BNL Pre-participation survey
- Deliverable guidelines
- Discussion of student and mentor roles
- Emergency services information (Industrial Medicine Clinic, Employee Assistance Program, firehouse, police)
- Additional student resources (e.g. www, e-mail; transportation: on-site shuttle, bicycles, weekday Long Island RR connection, recreation)

**12:30 pm -1:30 pm**

**Meet your Mentor Luncheon at Berkner Hall (Bldg 488)**

1:30 pm – 4:30 pm Rad Worker 1 – Part II (Building 438 Auditorium) if **required**.  
1:30 pm – 3:30 pm Photon Science Summer Student Orientation – NSLS II, Bldg. 743, RM 156  
1:30 pm – 5:00 pm All other interns report to their assigned departments  
5:00 pm - 8:00 pm Transportation provided for shopping at local grocery center for interns who need supplies. Pickup at Building 438.

Tuesday, June 06

8:30 am – 5:00 pm Interns not in orientation sessions report to assigned departments  
2:30 pm – 3:30pm Physics interns report to Physics - Bldg 510, Orange Rm. for a Department Orientation .  
3:00pm- 4:30pm **SUMMER INTERNS IN THE FOLLOWING ORGANIZATIONS – Report to Bldg. 463 John Dunn Seminar Room:** Biology (BI), Environmental & Climate Sciences (EE), Nuclear Science & Technology (NE), Nonproliferation & National Security (NN), Sustainable Energy Technologies (ST), Computational Science Initiative (CC), Environment, Biology, Nuclear Science & Nonproliferation Directorate (DJ) and Energy Science Directorate (DC)

Wednesday, June 07

8:30 am – 9:30 am BNL Campus Orientation Tour for VFP/CRPT/NSF (OEP – Bldg. 438)  
9:30 am – 11:00 am VFP/CRPT/NSF interns meet with Program Manager (OEP – Bldg 438)  
11:00 pm – 5:00 pm Students report to assigned departments

Thursday, June 08

8:30 am – 5:00 pm Interns report to assigned departments

Friday, June 9

8:30 am – 5:00 pm Interns report to assigned departments and continue summer projects  
10:00 am - 11:30am Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online at scienceinterns.com)  
1:30 pm – 4:00 pm If Required: Benchtop dispersible training in the Bldg 902 Training Center.  
12:00 pm – 5:00 pm ***DOE Pre-Survey due***, submit **New Appointment Checklist**  
2:00 pm – 4:00 pm Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online at scienceinterns.com)

**June 12-16 (Week 2)**

8:30 am – 5:00 pm Interns go to their assigned departments Monday through Friday  
**Interns must attend one (1) Written Deliverables Meeting as scheduled**

Monday, June 12

8:30am -9:30am Deliverables meeting 1 Berkner Hall Room B  
12:30pm -1:30 pm Deliverables meeting 2 Berkner Hall Room B  
4:00pm – 5:00pm Deliverables meeting 3 Berkner Hall Room B

Wednesday, June 14

8:30am -9:30am Deliverables meeting 4 Bldg 438 Classroom  
11:15am – 2:15pm Faculty Colloquium Berkner Room B

Thursday, June 15

12:30pm-1:30pm Deliverables meeting 5 Bldg 438 Classroom  
12:15 pm – 1:15 pm Brown Bag Seminar #1 Building 463 Biology Auditorium

**Friday, June 17**  
scienceinterns.com)

10:00 am – 11:30am Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit on line at scienceinterns.com)

2:00 pm – 4:00 pm Interns stipend distribution (Last names L-Z) & Weekly report due (Submit online at scienceinterns.com)

**June 19-23 (Week 3)**

	8:30 am – 5:00 pm	Interns go to their assigned departments Monday through Friday
Wednesday June 21	11:15am – 2:15pm	Faculty Colloquium RSB Bldg 400
Friday, June 23	12:15 pm – 1:15 pm	Brown Bag Seminar #2 Building 463 Biology Auditorium
Friday, June 23	10:00 am – 11:30am	Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online at scienceinterns.com)
	2:00 pm – 4:00 pm	Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online at scienceinterns.com)

**June 26 –June 30 (Week 4)**

	8:30 am – 5:00 pm	Interns go to their assigned departments Monday through Friday
Wednesday, June 28	11:15am – 2:15pm	Faculty Colloquium RSB Bldg 400
Friday, June 30	12:15 pm – 1:15 pm	Brown Bag Seminar #3 Building 463 Biology Auditorium
Friday, June 30	10:00 am – 11:30am	Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online)
	2:00 pm – 4:00 pm	Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online)

**Tuesday July 04 - Holiday, Laboratory Closed**

<b>July 3– July 07(Week 5)</b>	8:30 am – 5:00 pm	Interns go to their assigned departments Monday, Wednesday through Friday
Wednesday, July 5	11:15am – 2:15pm	Faculty Colloquium RSB Bldg 400

**Thursday, July 6 4:00 pm****ABSTRACT: FIRST DRAFT DUE**

Friday July 07	12:15pm-1:15pm	Brown Bag Seminar #4 Building 463 Biology Auditorium
Friday, July 07	10:00 am – 11:30am	Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online)
	2:00 pm – 4:00 pm	Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online)

**July 10 –July 14 (Week 6)****7/10 – 7/14 ABSTRACT CONFERENCES (Bldg. 438)**

	8:30 am – 5:00 pm	Interns go to their assigned departments Monday through Friday
Wednesday, July 12	11:15am – 2:15pm	Faculty Colloquium RSB Bldg 400
Friday, July 14	12:15 pm – 1:15 pm	Brown Bag Seminar #5 Building 463 Biology Auditorium
Friday, July 14	10:00 am – 11:30am	Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online)
	2:00 pm – 4:00 pm	Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online)

**July 17 -21 (Week 7)**

	8:30 am – 5:00 pm	Interns work in their laboratories Monday through Friday Interns <b>must</b> attend Individual Abstract Meetings with Writing Coach as per scheduled appointment (Bldg 438)
Wednesday, July 19	11:15am – 2:15pm	Faculty Colloquium RSB Bldg 400
		<b><u>ABSTRACT: DEPARTMENTAL DRAFT DUE</u></b>
Friday, July 21	12:15 pm – 1:15 pm	Brown Bag Seminar #6 Building 463 Biology Auditorium
Friday, July 21	10:00 am – 11:30am	Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online)
	2:00 pm – 4:00 pm	Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online)

**July 24–July 28 (Week 8)****7/25-7/29 ABSTRACT SECOND CONFERENCES (Bldg. 438)**

	8:30 am – 5:00 pm	Interns go to their assigned departments Monday through Friday
Wednesday, July 26	11:15am – 2:15pm	Faculty Colloquium RSB Bldg 400
Friday, July 28	12:15 pm – 1:15 pm	Brown Bag Seminar #7 Building 463 Biology Auditorium
Friday, July 28	10:00 am – 11:30am	Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online)
	2:00 pm – 4:00 pm	Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online)

**July 31 – Aug. 04(Week 9)**

8:30 am – 5:00 pm	Interns go to their assigned departments Monday through Friday
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**Tuesday, Aug. 1****POSTER PRINTING DEADLINE AND THIRD DRAFT OF ABSTRACT DUE**

Wednesday, August 2	11:15am – 2:15pm	Faculty Colloquium RSB Bldg 400
Friday, August 4	12:15 pm – 1:15 pm	Brown Bag Seminar #8 Building 463 Biology Auditorium
Friday, August 04	10:00 am – 11:30am	Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online)
	2:00 pm – 4:00 pm	Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online)

**August 07 -11 (Week 10)**

		Interns go to their assigned departments Monday through Friday and continue on their presentations all week.
Tuesday, August 08	8:30 pm – 3:00 pm	<b>Last day to Pick Up Posters</b>
Wednesday, August 9	8:30 am – 10:30 am	Graduate School Panel Session
	11:00 am – 1:30 pm	Poster Presentations - dry run
	2:00 pm – 4:00 pm	Graduate school Fair
Thursday, August 10	8:00 am – 4:00pm	<b>Closing Ceremony</b> Selected Student Oral Presentations Poster Session

**Friday, August 11 - Last Day****Student Deliverables due:**

- **SIGNED CHECKOUT SHEET**
- **BNL Exit Survey**
- **DOE Post Survey**
- **Dormitory check-out/departure**
- **Stipend distribution will be based upon successful submission of all deliverables to DOE and BNL**