

2017 VFP/CRTP/NSF Syllabus

DOE – Visiting Faculty Program (VFP) / BNL – College Research Team Program (CRTP)

Sunday, June 4

Anytime Arrival of non-local interns
Anytime Dormitory Check-in
4:00 pm – 6:00 pm Welcome with OEP staff at Bldg. 400 (heroes, salads and drinks)

June 05 –9 (Week 1)

Interns participate in Enrichment Components and/or work in their laboratories

Monday, June 05
8:45 am - 12:15 Noon

8:00 am – 9:15 am All interns arrive and check-in at Berkner Hall (Bldg 488)

ORIENTATION:

- BNL overview
- BNL policies
- **GROUP PHOTO**
- Environmental safety and health training information
- BNL Pre-participation survey
- Deliverable guidelines
- Discussion of student and mentor roles
- Emergency services information (Industrial Medicine Clinic, Employee Assistance Program, firehouse, police)
- Additional student resources (e.g. www, e-mail; transportation: on-site shuttle, bicycles, weekday Long Island RR connection, recreation)

12:30 pm -1:30 pm

Meet your Mentor Luncheon at Berkner Hall (Bldg 488)

1:30 pm – 4:30 pm

Rad Worker 1 – Part II (Building 438 Auditorium) if **required**.

1:30 pm – 3:30 pm

Photon Science Summer Student Orientation – NSLS II, Bldg. 743, RM 156

1:30 pm – 5:00 pm

All other interns report to their assigned departments

5:00 pm - 8:00 pm

Transportation provided for shopping at local grocery center for interns who need supplies.
Pickup at Building 438.

Tuesday, June 06

8:30 am – 5:00 pm
2:30 pm – 3:30pm
3:00pm- 4:30pm

Interns not in orientation sessions report to assigned departments
Physics interns report to Physics - Bldg 510, Orange Rm. for a Department Orientation .
SUMMER INTERNS IN THE FOLLOWING ORGANIZATIONS – Report to Bldg. 463
John Dunn Seminar Room: Biology (BI), Environmental & Climate Sciences (EE), Nuclear Science & Technology (NE), Nonproliferation & National Security (NN), Sustainable Energy Technologies (ST), Computational Science Initiative (CC), Environment, Biology, Nuclear Science & Nonproliferation Directorate (DJ) and Energy Science Directorate (DC)

Wednesday, June 07

8:30 am – 9:30 am
9:30 am – 11:00 am
11:00 pm – 5:00 pm

BNL Campus Orientation Tour for VFP/CRPT/NSF (OEP – Bldg. 438)
VFP/CRPT/NSF interns meet with Program Manager (OEP – Bldg 438)
Students report to assigned departments

Thursday, June 08

8:30 am – 5:00 pm

Interns report to assigned departments

Friday, June 9

8:30 am – 5:00 pm
10:00 am - 11:30am

1:30 pm – 4:00 pm
12:00 pm – 5:00 pm
2:00 pm – 4:00 pm

Interns report to assigned departments and continue summer projects
Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online at scienceinterns.com)
If Required: Benchtop dispersible training in the Bldg 902 Training Center.
DOE Pre-Survey due, submit **New Appointment Checklist**
Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online at scienceinterns.com)

June 12-16 (Week 2)

8:30 am – 5:00 pm

Interns go to their assigned departments Monday through Friday
Interns must attend one (1) Written Deliverables Meeting as scheduled

Monday, June 12

8:30am -9:30am
12:30pm -1:30 pm
4:00pm – 5:00pm

Deliverables meeting 1 Berkner Hall Room B
Deliverables meeting 2 Berkner Hall Room B
Deliverables meeting 3 Berkner Hall Room B

Wednesday, June 14

8:30am -9:30am
11:15am – 2:15pm
12:30pm-1:30pm

Deliverables meeting 4 Bldg 438 Classroom
Faculty Colloquium Berkner Room B
Deliverables meeting 5 Bldg 438 Classroom

Thursday, June 15

12:15 pm – 1:15 pm

Brown Bag Seminar #1 Building 463 Biology Auditorium

Friday, June 17
scienceinterns.com)

10:00 am – 11:30am

2:00 pm – 4:00 pm

Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit on line at scienceinterns.com)

Interns stipend distribution (Last names L-Z) & Weekly report due (Submit online at scienceinterns.com)

June 19-23 (Week 3)

	8:30 am – 5:00 pm	Interns go to their assigned departments Monday through Friday
Wednesday June 21	11:15am – 2:15pm	Faculty Colloquium RSB Bldg 400
Friday, June 23	12:15 pm – 1:15 pm	Brown Bag Seminar #2 Building 463 Biology Auditorium
Friday, June 23	10:00 am – 11:30am	Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online at scienceinterns.com)
	2:00 pm – 4:00 pm	Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online at scienceinterns.com)

June 26 –June 30 (Week 4)

	8:30 am – 5:00 pm	Interns go to their assigned departments Monday through Friday
Wednesday, June 28	11:15am – 2:15pm	Faculty Colloquium RSB Bldg 400
Friday, June 30	12:15 pm – 1:15 pm	Brown Bag Seminar #3 Building 463 Biology Auditorium
Friday, June 30	10:00 am – 11:30am	Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online)
	2:00 pm – 4:00 pm	Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online)

Tuesday July 04 - Holiday, Laboratory Closed

July 3– July 07(Week 5)	8:30 am – 5:00 pm	Interns go to their assigned departments Monday, Wednesday through Friday
Wednesday, July 5	11:15am – 2:15pm	Faculty Colloquium RSB Bldg 400

Thursday, July 6 4:00 pm**ABSTRACT: FIRST DRAFT DUE**

Friday July 07	12:15pm-1:15pm	Brown Bag Seminar #4 Building 463 Biology Auditorium
Friday, July 07	10:00 am – 11:30am	Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online)
	2:00 pm – 4:00 pm	Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online)

July 10 –July 14 (Week 6)**7/10 – 7/14 ABSTRACT CONFERENCES (Bldg. 438)**

	8:30 am – 5:00 pm	Interns go to their assigned departments Monday through Friday
Wednesday, July 12	11:15am – 2:15pm	Faculty Colloquium RSB Bldg 400
Friday, July 14	12:15 pm – 1:15 pm	Brown Bag Seminar #5 Building 463 Biology Auditorium
Friday, July 14	10:00 am – 11:30am	Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online)
	2:00 pm – 4:00 pm	Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online)

July 17 -21 (Week 7)

	8:30 am – 5:00 pm	Interns work in their laboratories Monday through Friday Interns must attend Individual Abstract Meetings with Writing Coach as per scheduled appointment (Bldg 438)
Wednesday, July 19	11:15am – 2:15pm	Faculty Colloquium RSB Bldg 400
		<u>ABSTRACT: DEPARTMENTAL DRAFT DUE</u>
Friday, July 21	12:15 pm – 1:15 pm	Brown Bag Seminar #6 Building 463 Biology Auditorium
Friday, July 21	10:00 am – 11:30am	Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online)
	2:00 pm – 4:00 pm	Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online)

July 24–July 28 (Week 8)**7/25-7/29 ABSTRACT SECOND CONFERENCES (Bldg. 438)**

	8:30 am – 5:00 pm	Interns go to their assigned departments Monday through Friday
Wednesday, July 26	11:15am – 2:15pm	Faculty Colloquium RSB Bldg 400
Friday, July 28	12:15 pm – 1:15 pm	Brown Bag Seminar #7 Building 463 Biology Auditorium
Friday, July 28	10:00 am – 11:30am	Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online)
	2:00 pm – 4:00 pm	Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online)

July 31 – Aug. 04(Week 9)

8:30 am – 5:00 pm Interns go to their assigned departments Monday through Friday

Tuesday, Aug. 1**POSTER PRINTING DEADLINE AND THIRD DRAFT OF ABSTRACT DUE**

Wednesday, August 2	11:15am – 2:15pm	Faculty Colloquium RSB Bldg 400
Friday, August 4	12:15 pm – 1:15 pm	Brown Bag Seminar #8 Building 463 Biology Auditorium
Friday, August 04	10:00 am – 11:30am	Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online)
	2:00 pm – 4:00 pm	Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online)

August 07 -11 (Week 10)

		Interns go to their assigned departments Monday through Friday and continue on their presentations all week.
Tuesday, August 08	8:30 pm – 3:00 pm	Last day to Pick Up Posters
Wednesday, August 9	8:30 am – 10:30 am	Graduate School Panel Session
	11:00 am – 1:30 pm	Poster Presentations - dry run
	2:00 pm – 4:00 pm	Graduate school Fair
Thursday, August 10	8:00 am – 4:00pm	Closing Ceremony
		Selected Student Oral Presentations
		Poster Session

Friday, August 11 - Last Day**Student Deliverables due:**

- **SIGNED CHECKOUT SHEET**
- **BNL Exit Survey**
- **DOE Post Survey**
- **Dormitory check-out/departure**
- **Stipend distribution will be based upon successful submission of all deliverables to DOE and BNL**