

An outline of the report following the DOE guidelines for deliverables, adapted from the AIP Style Manual.

All intern programs except CCI should use the following outline.

Include the following material, in the order shown:

- a. title, with the first word capitalized
- b. authors' names
- c. authors' affiliations, including adequate postal addresses (no street number/names needed)
- d. abstract, preferably on the first page with the title
- e. text
- f. acknowledgments
- g. appendixes (if necessary)
- h. collected references in the order in which they are cited
- i. tables, each with a caption
- j. figures, each with a caption

CCI interns should use this outline:

- a. title, with the first word capitalized,
- b. authors' names,
- c. authors' affiliations, including adequate postal addresses (no street number/names needed),
- d. abstract, preferably on the first page with the title,
- e. body
 - a. introduction
 - b. progress (technical approach, impacts, and accomplishments)
 - c. future work
 - d. impact on laboratory or national missions
- f. references
 - a. appendix
 - b. participants
 - c. scientific facilities
 - d. notable outcomes